

TOP 10 TIPS FOR READING and WRITING:

10. Be encouraged and feel proud of yourself: you are a part of a reading and writing community.

9. Read aloud: this can help with focus and comprehension.

8. Take a break: if you are having a hard time with focus or thinking of ideas, taking a short break can help. Sometimes doing something with “movement” – EX: a short walk or exercise can help promote focus and / or ideas.

7. Use a ruler or post-it note: This may help to “keep your place” when reading a passage.

6. Read smaller amounts at a time and re-read certain parts: to gain a better understanding.

5. Keep a list / notebook of vocabulary words that you are unfamiliar with while you are reading a passage: take time to look these words up and write out a definition in “your own words” to gain a better understanding.

4. Brainstorm Lists, Outlines, and Webs: Don’t worry about spelling / structure at this stage. (pre-writing)

EX: Use the alphabet to list your ideas, make a list of all ideas that come to mind – even something that seems silly, or think about your “senses” related to the topic – What do you or others see? What do you or others hear?

3. View writing as a process: one step at a time.

- a. Pre – write – Brainstorm your ideas
Lists, word webs, or outlines (do what works for you)
- b. Write your first draft
- c. Re-read what you wrote out loud – make any changes /
edits/ additions

2. Structure of your writing:

- a. Introduction – be general to introduce your topic
- b. Body – Be more specific – give all the details about your
topic
- c. Conclusion – tie it all together

**TRICK: Start your introduction or end your conclusion with a
thought - provoking question.**

**1. We all make mistakes – Always try and forgive yourself...
Keep GOING and GROWING!!!!**

*****CELEBRATE THE STEPS TOWARDS YOUR GOAL!!!**